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SYSTEMS

Overview

AgileDoc® WorkFlow provides a secure, systematic solution for electronically reviewing and approving documents in regulated industries.

WorkFlow creates an expansive GMP context-based document review system to safely manage electronic records, associated files and attachments and review process history. It provides an organized approach to collecting and tracking completed batch reports and automatically sending to multiple departments for electronic review and approval.

Once WorkFlow is complete, a digitally signed record envelope containing all digital attachments can be downloaded and stored.

Features and Benefits

Streamlined compliance documentation

Configurable electronic review and approval steps

Upload documents from desktop or automatically via Uploader service

Automated alerts notifying users when a document is ready for review

Role based e-signatures and traceable verification history

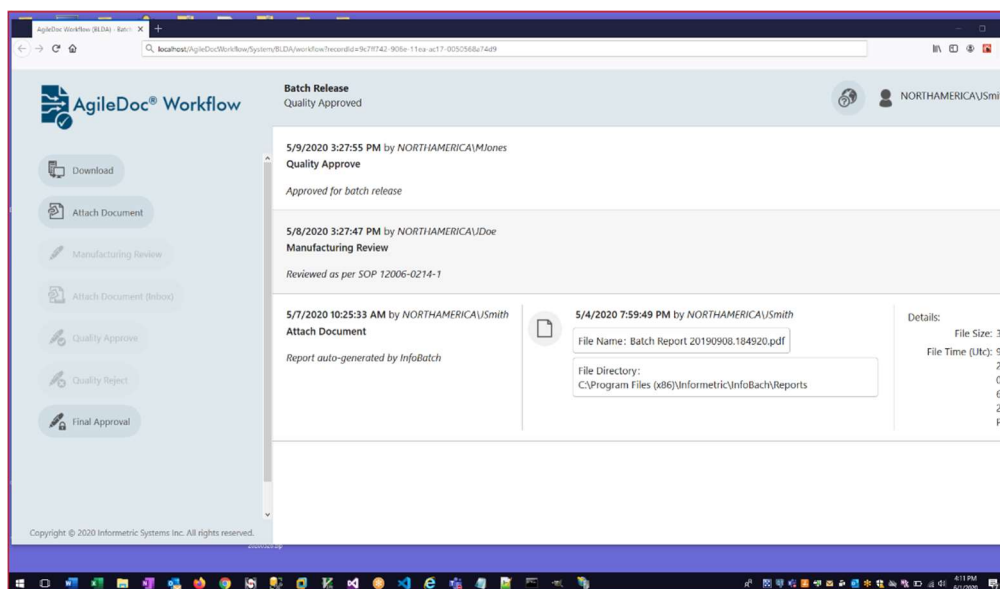Record access through a secure and intuitive web application

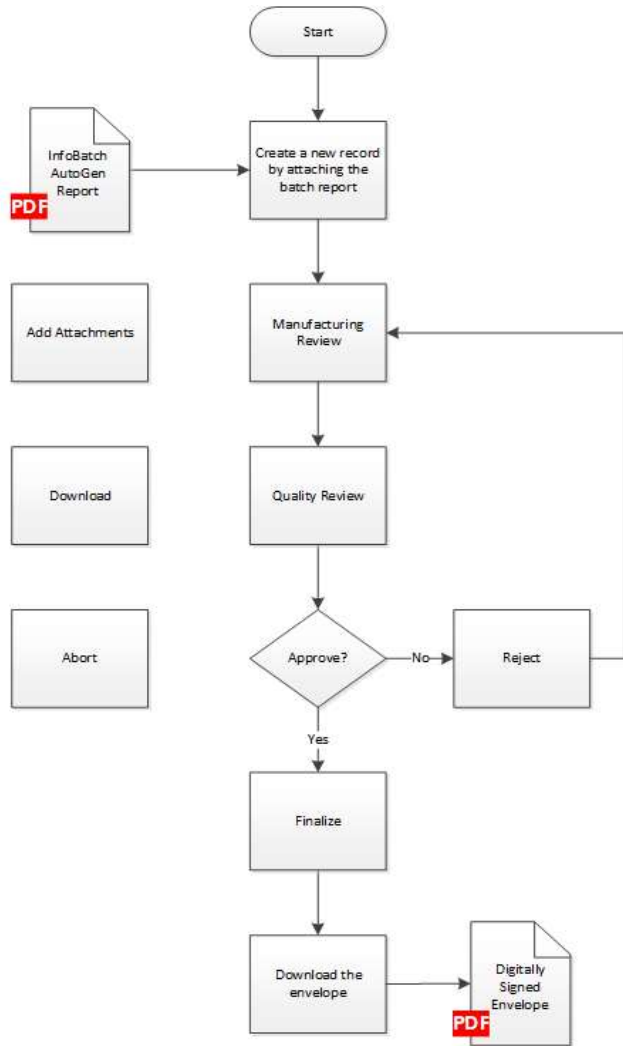Seamless collaboration between multiple roles and departments

Completed document record available for download and archive

Fully configurable WorkFlow example

AgileDoc WorkFlow

4601 AgileDoc WorkFlow Server Bundle

    4610 AgileDoc WorkFlow Database

    4650 AgileDoc WorkFlow Web Server

4630 Email Notification

4660 InfoBatch AutoGen Uploader

Supported Commands

Attach document

Add comment

E-sign

Finalize record

Download record

Prerequisites[1][2]

HARDWARE (minimum/recommended)

CPU – Four Cores/Eight Cores

RAM – 16GB/32GB or more

Operating System Drive – 100GB/200GB mirrored

Data Drive – 100GB/500GB fault tolerant

SOFTWARE (minimum)

Windows Operating System – Server 2016, Server 2019

Internet Information Server (IIS) – IIS 10.0

(1)   WorkFlow can be installed on a virtual server.

(2)   Please see AgileDoc WorkFlow Server Prerequisites 12004-0238-x for the most recent list of prerequisites

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S Y S T E M S

Document Number 12005-0278-0